

**TIF**  
**HELEXPO**

THESSALONIKI INTERNATIONAL EXHIBITION & CONGRESS CENTRE

# MANUAL

TECHNICAL & SERVICES FACILITIES



2020





## Benchmark in Modern Exhibitions



EXPOWORK was founded in August 2003, as the official technical contractor of EXPOATHENS, one of the most modern exhibition centers in Greece.

Due to its successful business model, EXPOWORK started offering exclusive technical support at ATHENS METROPOLITAN EXPO, the largest and newest exhibition and congress center in Athens.

Nowadays, it is also the official House Contractor of Thessaloniki International Exhibition & Congress Center (TIF). Its highly experienced coordination team is responsible for the management of every single exhibition organized (or co-organized) by TIF - HELEXPO S.A. or other organizers of exhibitions/events that take place in venues offered by TIF - HELEXPO S.A.

EXPOWORK's technical support to exhibitions, conferences and events includes a great number of quality services, covers all exhibition needs and secures the smooth running of every event - during its preparation/construction, operation and dismantling.

The growing needs of both organizers and participants in this area have led EXPOWORK's personnel to the implementation of a highly successful, integrated management system, which meets all the needs of their customers and offers high return on their investments and high quality services at the right time.

## Advantages

- > Commitment to the exhibition & conference needs
- > Technical expertise
- > Highly specialized and experienced personnel
- > Integrated portfolio of exhibition services
- > Use of modern technical infrastructure and design software programs
- > Excellent knowledge of the exhibition venues due to its exclusive partnership with THESSALONIKI EXHIBITION CENTER and ATHENS METROPOLITAN EXPO

## Services

- > Standard and upgraded types of shell scheme stands (OCTANORM system)
- > Furniture and exhibition equipment
- > Floors and carpets
- > Electrical devices and services
- > Digital printings for area branding & signage
- > Audiovisual equipment
- > Rigging services
- > Construction of customized stands
- > IT services - Internet connections
- > Lift services and logistics
- > Security services
- > Cleaning services
- > Water-supply and drainage services
- > Graphic design services
- > Promotional and advertising materials
- > Promotional groups and services
- > Photoshoots - Video Recordings - Live Streaming

EXPOWORK'S customer-oriented philosophy, focus on the exhibitors' needs, expertise and know-how make it a significant contributor to the success of your participation to any exhibition or event.







**TIF**  
**HELEXPO**

## Thessaloniki International Exhibition & Congress Center

**In the heart of the city and its entrepreneurial activities**

Thessaloniki International Exhibition and Congress Center of TIF - HELEXPO is located in the center of Thessaloniki, which is easily accessible from every part of the city.

Thanks to its fully equipped and state-of-the-art facilities, it exceeds the European standards and remains the leading Greek exhibition organizer from 1926 till now.

As it can be found in the city's historical district, right next to the Byzantine and Archaeological Museum, the International Exhibition Center of TIF - HELEXPO attracts a large number of both exhibitors and visitors interested in a great variety of entrepreneurial activities.





The Exhibition Center covers a total area of 180,000m<sup>2</sup> and consists of 17 pavilions of 62,000m<sup>2</sup>. The latter fulfill the needs of any event due to their functional design and connectivity.

The Center's venues also include equipped Congress Centers, Parking Places, Sports and Entertainment Facilities, Dining Areas, Citizen-Service Centers,

Museums, Banks and Offices of Development/Aid Agencies.

Thus; Thessaloniki International Exhibition and Congress Center is well-known for its provision of high quality services. Structured around the axis of hospitality, entertainment and exhibitors'/visitors' service, it meets the requirements of all exhibitions, congresses, conferences and cultural events.



## Consultancy



You are more than welcome to contact us in order to talk about your requirements!

Our highly specialized and experienced personnel are definitely going to offer unique suggestions and successful solutions within your budgets.

## Designing Solutions



Our designing solutions reflect our belief that aesthetics and functionality are equally important.

Recognizing the uniqueness of every client, we offer solutions that are targeted to your own personal needs and desires.

Therefore; we guarantee your dynamic presence in the highly competitive environment of exhibitions.

## Supervision of your Stand's construction [from the very beginning till the very end]

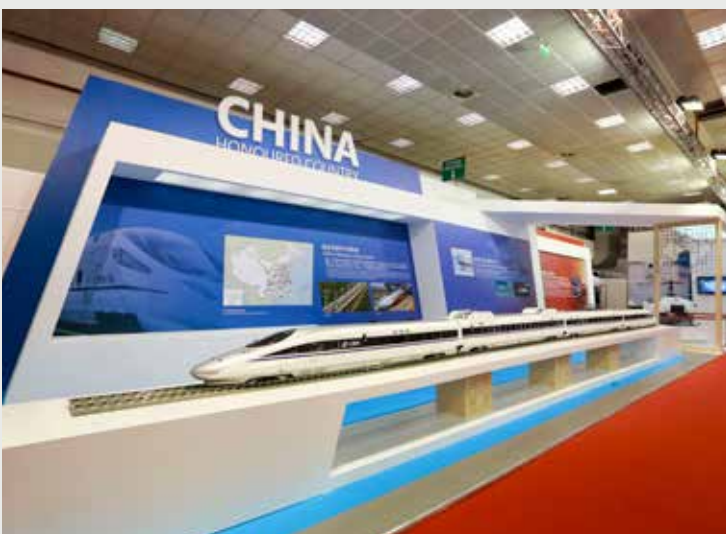


By constantly monitoring the construction of your Stand, we aim at reducing your stress.

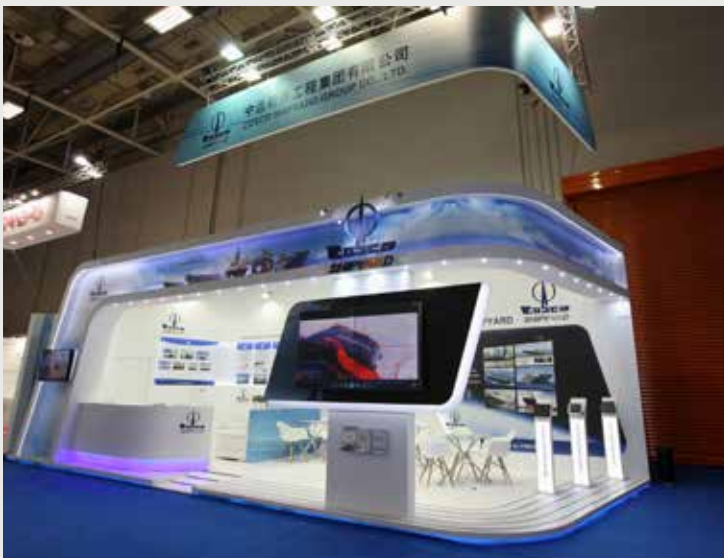
Due to our close supervision, you no longer have to worry about the coordination of the Stand's construction process and its final delivery.



# Custom-made Stands









# Custom-made Stands





## Preparation of Participation

### Exhibitor Service Desk

Thessaloniki International Exhibition & Congress Center  
Pavilion 12, semi-floor

154, Egnatia str. | 546 36 THESSALONIKI

T: +30 2310 297572 | +30 2310 297564 | +30 2310 297571 | +30 2310297563 | Fax: +30 2310 297625

e-mail: [orderstif@expowork.gr](mailto:orderstif@expowork.gr)

### Remarks on the Price-List

For your order to be valid, you should fill out the Order Form with pricing information, stamp and signature. The latter should be sent to us no later than 20 days before the opening of the exhibition via email | [orderstif@expowork.gr](mailto:orderstif@expowork.gr) | or fax | +30 2310 297625 |

The completion of your order requires the full payment of the respective amount by bank transfer to the following accounts (IBAN) and the forward of the deposit slip via fax or e-mail.

**PIRAEUS BANK: GR84 0172 2020 0052 0201 8199 548**

**NATIONAL BANK OF GREECE: GR97 0110 0750 0000 0754 7022 553**

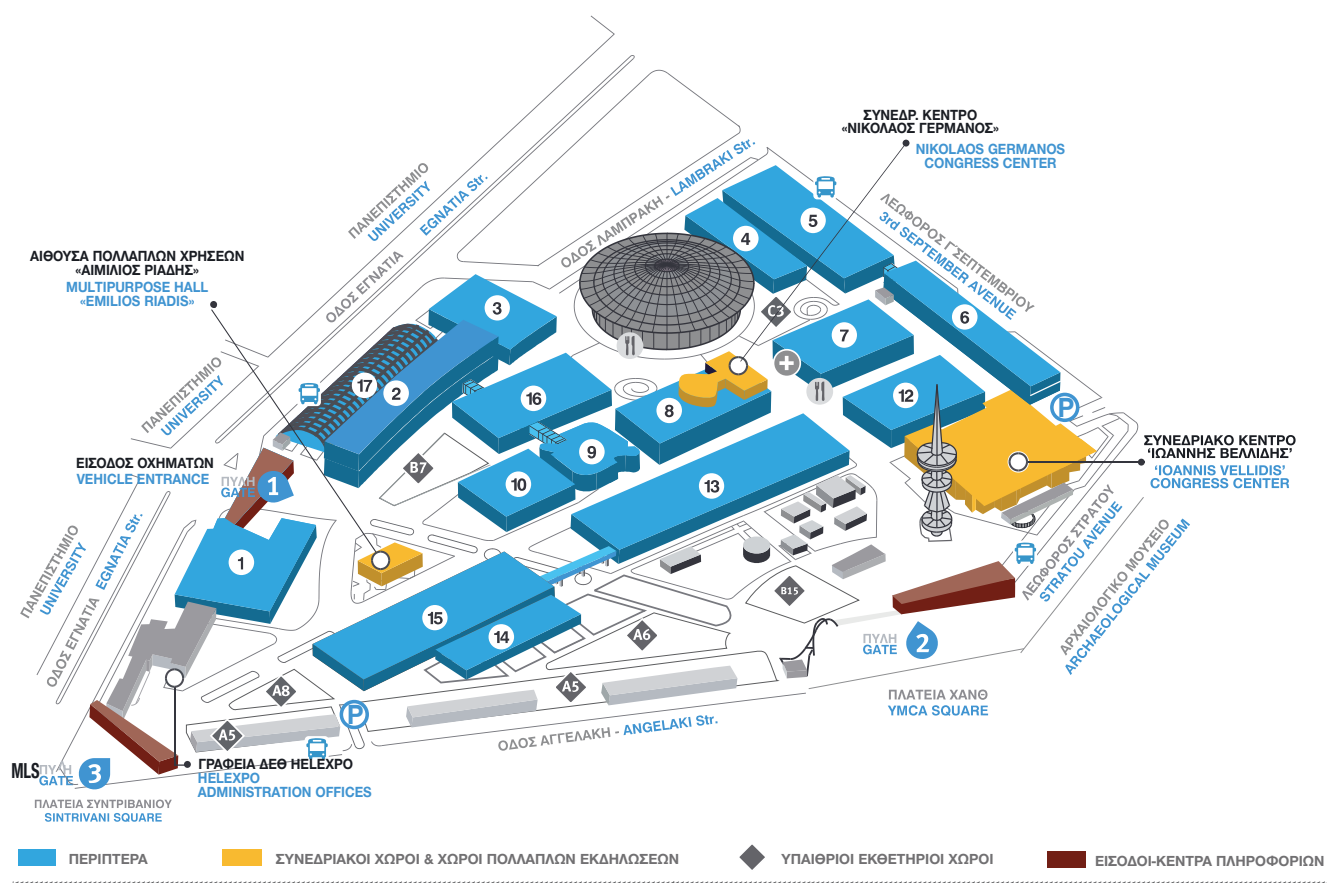
**ALPHA BANK: GR59 0140 1730 1730 0200 2003 777**

**EUROBANK: GR58 0260 0980 0009 5020 0587 898**



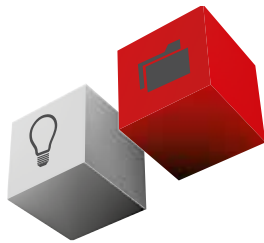
# Instructions Installation / Set-up / Departure

## General Plan



Pavilions	Hall Manager's Office		
2, 3, 16, 17	Ground Floor Pavilion 2	+30 2310 291285	+30 2310 291892
4, 5, 6	Ground Floor Pavilion 5	+30 2310 291286	+30 2310 291497
12, 13	Pavilion 13	+30 2310 291512	+30 2310 291578
1, 14, 15	Ground Floor Pavilion 15	+30 2310 291218	+30 2310 291841
7, 8, 9, 10	Ground Floor Pavilion 8	+30 2310 291511	+30 2310 291345

Valid during the days of set-up, operation and dismantling



- > At his arrival at the International Exhibition & Congress Center of Thessaloniki, the exhibitor or his authorized representative receives his respective exhibition space from the Floor Manager of the Hall.
- > The exhibitor holds the full responsibility for his exhibits (including machinery-exhibits) and thus; he must take all the necessary safety measures regarding static and operation.
- > The maximum height of the Stands is determined by the Operation Rules of the exhibition; nevertheless, the minimum distance between the highest point of the construction and the building's false ceiling should not be less than 50 cm.
- > Exhibition area constructions must be aesthetically pleasing on both sides. In cases of constructions that are higher than 2.5 m, their back sides, which are adjacent to other exhibitor's Stands, should be painted white.
- > Fuse boxes, fire hydrants, water supply wells, electricity supply installations, air conditioning controls, etc. must not be covered and must be easily accessible in case of necessity, malfunction or new connections.
- > All decoration and other works should have been completed one day prior to the opening of the exhibition.

## Not Permitted

- > Cutting wood or plasterboards as well as using power-tools and equipment, such as spray paint compressors, anywhere inside the Exhibition Center. Such operations are only permitted outdoors.
- > Concrete constructions, excavations and any kind of drilling and nailing (nails, staples, pins, etc.) on the floor, the pillars, the ceiling and also any other structural parts of the building. The drywalls' friction should be completed with the use of a special absorbent machine while painting with sprays and pistols of suitable cross-section in order to avoid leaving unwanted traces.
- > Drilling/nailing and painting of panels and aluminum frames *(for suspending purposes, you may request special hooks from the Exhibitors' Service Desk)*
- > Rigging any item from the ceiling or any other structural part of the halls, without any prior approval, requirement or order *(Rigging Services)*.
- > Covering walls and corridors.
- > Any intervention to the electrical installations without prior approval, requirement or order *(Electrical Equipment Services)*
- > Should you object or disagree to any service provided by EXPOWORK, please inform our Customer Care Department by the end of the exhibition's opening day.
- > Our equipment and services are only provided during the official duration of the exhibition.
- > Power supply to stands whose electrical installations have been completed by the exhibitors' partners and electricians of the exhibitors will only become available after the latter's submission of the necessary documents: the electrical plan and the order form stating the requested power in KW. *(Order Form - p. 23)*
- > The rigging of any equipment or object from the lighting, plumbing, fire protection, ventilation and air-conditioning networks or from any other point of the Exhibition Center's ceiling, pillars, and walls.

***Breach of any of the above regulations leading to any damage shall entail its full restoration and compensation -determined by EXPOWORK- will be claimed.***



- > After the end of the exhibition, exhibitors first have to settle any financial obligations with EXPOWORK. Secondly, they have to remove all exhibits and decoration materials used during the exhibition within the time limit specified by the Organizers (no longer than 2 days after the exhibition's closing). Should the exhibitors leave any construction materials on site, an additional removal cost will be charged.
- > Furniture provided by EXPOWORK is recollected in the last evening after the exhibition's closing.
- > As far as exhibitions organized by TIF – HELEXPO are concerned, the exhibitor must receive a validated permit to remove their exhibits after the settlement of their financial obligations at TIF - HELEXPO Accounting Office. This permit is subsequently submitted to the Pavilion's Supervisor.
- > EXPOWORK bears no responsibility in case of loss, damage, etc. of exhibits during the preparation, operation and dismantling of the exhibition. Security and guarding services are exclusively related to the Exhibition Center's building installations. Therefore; you are kindly requested to remove all small exhibits or personal belongings (e.g. laptops, computers, TV sets) in the evening of the exhibition's final day.



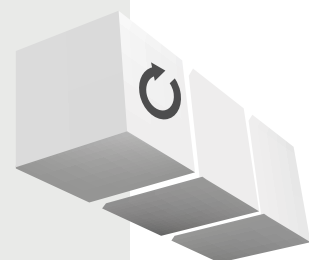
## General Information

### Medical Aid

In case of an emergency,  
first aid can be provided to exhibitors or visitors  
at Pavilion 11, throughout the duration of the exhibitions.  
T: +30 2310 291 166

### Parking

Cars and vehicles are not allowed to enter  
the Thessaloniki International Exhibition & Congress Center  
during the exhibitions.



## Standard Booths

### Description

The rental of Type 2 Exhibition Stands (with equipment) from TIF - HELEXPO includes the construction of your Standard Booth in accordance with the following characteristics:

- > Aluminum, silver colored octanorm frame, with columns, horizontal girders and filling material of beige colored melamine - 2.5 m. height
- > 30 cm fascia with exhibitor's logo / company name / stand number (1.52 x 0.20 m) at the Stand's open sides (2.20 m in height), with aluminum girders and filling material of flimsy (perforated) PVC
- > Beige colored carpet
- > 2 x 5 mirrored light spots & 1 power socket 500W - 220Volt / 16 m<sup>2</sup>
- > 1 desk & 3 chairs & 1 small table (regardless of the total space of your Exhibition Stand)



*Not valid for the Book Fair Exhibition*



## Standard Booths

### Photorealistic Virtual Models

2 open-sided Stand



3 open-sided Stand



4 open-sided Stand

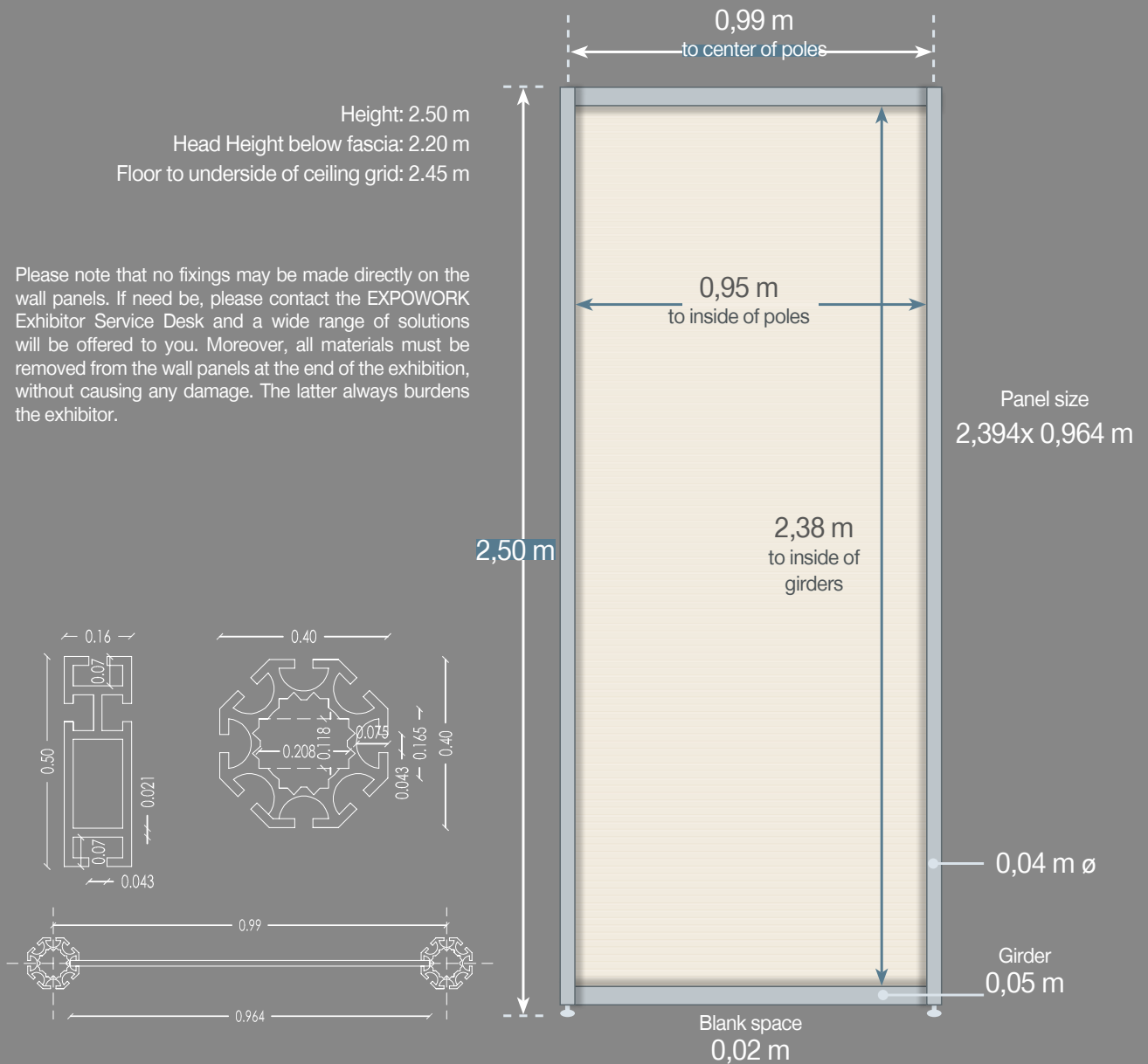


## Standard Shell Scheme Stands

### Dimensions of a Standard Shell Scheme Stand

Height: 2.50 m  
 Head Height below fascia: 2.20 m  
 Floor to underside of ceiling grid: 2.45 m

Please note that no fixings may be made directly on the wall panels. If need be, please contact the EXPOWORK Exhibitor Service Desk and a wide range of solutions will be offered to you. Moreover, all materials must be removed from the wall panels at the end of the exhibition, without causing any damage. The latter always burdens the exhibitor.



## Standard Shell Scheme Stands

### Clarifications

- > No third parties are permitted to make any electrical installations or constructions within the Type 2 exhibition stands. However; the exhibitor can ask for extra lighting (if need be) by completing and filing the relevant Order Form (*Order Form p. 22*)
- > An electrical switch board, plugs and lightings are necessarily positioned within the stand and cannot be removed or replaced. If you wish their being placed in a particular position, you need to send a plan of your Booth 20 days prior to the exhibition's opening.
- > Orders that concern electrical installation or/and constructions (*e.g. installation or connection of floodlights, storage areas, lighting grid systems*) cannot be executed without a relevant plan (*Electrical Equipment 2 p. 22 & 25*). The latter must be submitted at least 20 days prior to the exhibition's opening.
- > Please note that no fixings may be made directly on the wall panels or the exhibits/ furniture. If need be, please contact the EXPOWORK Exhibitor Service Desk and a wide range of solutions will be offered to you. Moreover, all materials must be removed from the wall panels at the end of the exhibition, without causing any damage. The latter always burdens the exhibitor.
- > If a different type of exhibition stand -rather than Type 2- is requested (*such as Type 1 without constructions*) in less than 10 days prior to the exhibition's opening, the exhibitor is additionally charged with the dismantling/decommissioning cost. (*Order Form p. 25*)
- > The construction materials (*necessary for storage rooms, offices, etc.*) and the exhibits/ furniture can also be placed outdoors, as long as the latter are roofed and protected from extreme weather (*e.g. heavy rain, wind*).
- > Any alteration to the carpet color is subject to our products' availability -provided that your order is completed on time- (*Order Form p. 35*)





## Custom Made Stands - Special Constructions



### Clarifications

- > For Custom Made Stands (Type 1), a prerequisite for the delivery of your exhibition stand's space is the submission of the Exhibitor's Solemn Declaration -verifying the safe operation of all construction works- (*Solemn Declaration p. 47*)  
The construction of a two-storey Stand requires the submission of a relevant application, which must be approved by TIF - HELEXPO. The latter should have been submitted at least 30 days prior to the exhibition's opening and should be accompanied by a static study, as well as a Formal Engineering Declaration, verifying the display's safety.
- > As far as your power supply is concerned, you will need to send us your orders at least 20 days prior to the exhibition's opening, attaching a drawing indicating the exact position of all kinds of electrical equipment and/or installations.

Another prerequisite for the electrification of your Stand is the former submission of an Electrical Plan, stamped by an electrical engineer or the Association of Electricians.

The above mentioned Electrical Plan should state the requested total volume (KW) and type of electric power (1phase/3phase) and the exact position of the Distribution Board. This information should also be mentioned in the Order Form, claiming the need for power supply and the installation of the Distribution Board.

The Order Form is completed by the Exhibitors themselves and has nothing to do with the documents that need to be submitted by the electrician. (*Order Form p. 23*)

The type of the luminaires must be LED.

- 
- > In case the exhibitor places his own Electrical Panel, it must be equipped with escape relay. One-phase Distribution Boards must have the following characteristics: male-ended, blue-type, heavy duty connector 3x32 (if need be, 3x16). Three-phase Distribution Boards must meet the following requirements: male-ended, red-type Legrand connector 5x32 or 5x63 (if need be, 5x16).
  - > If such a Distribution Board is not available to your own electrician, you can place your order at EXPOWORK (*Order Form p. 23*)
  - > In case the exhibitor does not comply with the above mentioned instructions TIF - HELEXPO reserves the right to immediately seize his power supply.

## Custom Made Stands - Special Constructions

### Types of Distribution Boards available



- > One-phase Distribution Board with 2 breaker positions up to 2.5 KW (220V, female-ended, blue-type, heavy duty connector 3x32)
- > One-phase Distribution Board with 2 breaker positions up to 4.5 KW (220V, female-ended, blue-type, heavy duty connector 3x32)
- > Three-phase Distribution Board with 6 breaker positions up to 15 KW (380V, female-ended, red-type Legrand connector 5x32) -for lighting or for lighting + motors
- > Three-phase Distribution Board with 6 breaker positions up to 30 KW (380V, female-ended, red-type Legrand connector 5x63) -for lighting or for lighting + motors

#### Characteristics of EXPOWORK's (one-phase or three-phase) Distribution Board

- > The requested power cable and the necessary escape/protection relay
- > The single phase panel includes 3 micro automated 16A fuses
- > The three-phase panel includes 6 micro automated 16A and 20A fuses
- > One 220V plug

*The single phase current lighting panel will be provided for up to 4.5 kw (with main fuse 20A) -except for special cases like a single phase current electrical apparatus.*

*For over 4.5kw lighting, a three-phase current electrical panel will be installed according to the requested power (3x25, 3x40, 3x63).*

*For special cases, when a large power is required, the exhibitor must contact the Exhibitor Service Desk as soon as possible.*

**A prerequisite for the electrification of your Stand during the set-up and construction period is the former submission of your Order and Electrical Plan, stamped by an electrical engineer or the Association of Electricians.**

- > For outdoor spaces, the exhibitor must place the electrical panel to a waterproof location. In case of partial or complete damage to the electrical panel, the exhibitor will be additionally charged with the costs of the repair. Before his departure from the Exhibition Center, the exhibitor must inform the floor manager for the removal of the electrical panel.
- > In case the exhibitor does not comply with the above mentioned instructions or receives unauthorized electrical power and has not submitted a certified and complete electrical plan on time, EXPOWORK reserves the right to immediately seize his power supply without any notice.
- > In Type 1 exhibition areas, carpeting is laid before the special construction of the exhibition area.

## Extra Services



### Rigging Services

The orders related to rigging services (*Order Form p. 43*) must be submitted at least 30 days prior to the opening of the exhibition and must be accompanied by a detailed plan and a Declaration Letter. Solely EXPOWORK and its exclusive partners hold the right to examine the submitted documents and the feasibility of your plan and subsequently, approve it or indicate relative changes. By all means, the company retains the right not to fulfill your requirements that fall under constraints regarding static or safety reasons.



### Internet Connection

The orders for Wired or Wireless Internet services must be submitted at least 20 days prior to the opening of the exhibition. There is also a trial period available in order to test your Internet access during the last 2 days of the exhibition's construction and preparation works (*Order Form p. 46*)



### Water Supply Services

The orders related to water supply and drainage connection must be submitted at least 20 days prior to the opening of the exhibition and must be accompanied by a detailed plan (*Order Form p. 46*) The endpoints of all the devices must have the following characteristics:

- > Water supply: 1/2", 3/4", 3/8"
- > Drainage: 1 1/4" or  $\Phi 32$

Such services are available only if there is a well within the boundaries of the Pavilion. In any other case, their provision may not be possible -even if a relevant order has already been placed.

We highly recommend elevated structural floor, which creates a hidden void for the passage of drainage/water suppliers.

The cost of the connection includes all materials like piping, wiring, water consumption and required work time. The appliance connection to coffee machines, dish washers etc. is not included.

**The service is not available on 1st floor and mezzanine booths.**

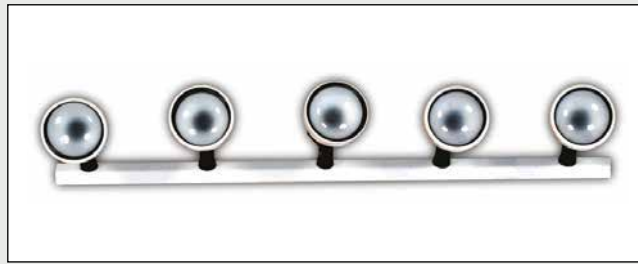


### Cargo Services

The orders for Cargo services must be submitted at least 20 days prior to the opening of the exhibition and must be accompanied by the list of machinery, including their exact dimensions and weights. This kind of service is offered upon request and based on scheduled appointments (*Order Form p. 45*).



5 LED light bulbs / 4000k



Installed

CODE N°: 04010400



Floodlight led 100W/ 4000K



Installed

CODE N°: 04012401

Floodlight led 150W/ 4000K



Installed

CODE N°: 04012402

Lighting pilon



Pilon height  
3.50μ. - 4.00μ.  
Light bulbs not included

CODE N°: 04014400

Προβολέας led 50W



Installed

CODE N°: 04012400

Πρίζα 220V



Installed

CODE N°: 04013100

CODE N°: 04015300

electrical equipment









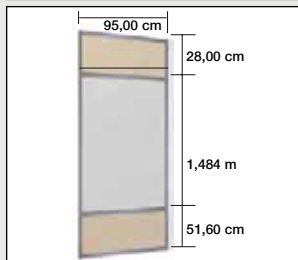
Low Partition



Dimensions 1.00X1.05m

KΩΔ.: 03011503

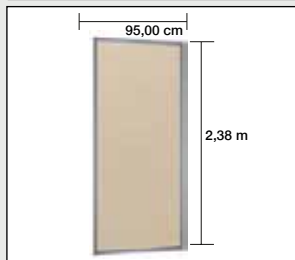
Partition with Plexiglass



Dimensions 1.00X2.50m

KΩΔ.: 03010201

Partition



Dimensions 1.00X2.50m

KΩΔ.: 03010101

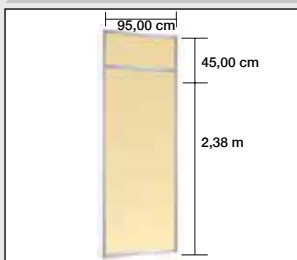
Low Partition



Dimensions 0.50X1.05m

KΩΔ.: 03011501

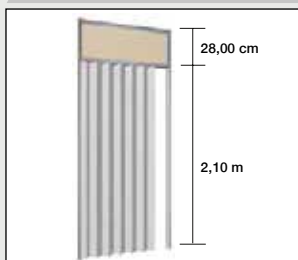
Partition



Dimensions 1.00X3.00m

CODE N°: 03010701

Folding door



Dimensions 1.00X2.50m

CODE N°: 03010401

Partition



Dimensions 0.50X2.50m

CODE N°: 03010901

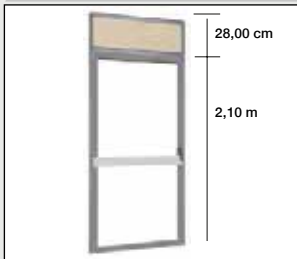
Partition



Dimensions 0.50X3.00m

CODE N°: 03012000

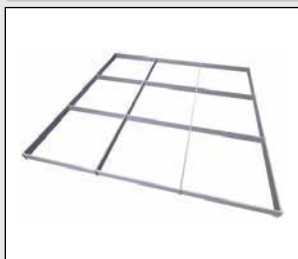
Aluminum Door



Dimensions 1.00X2.50m

CODE N°: 03010301

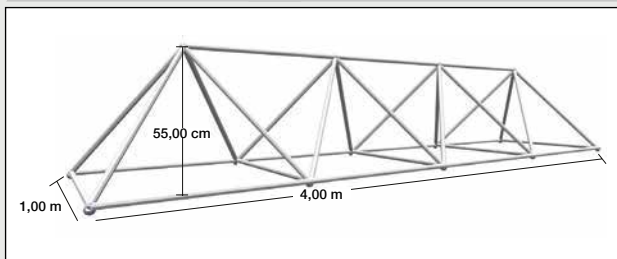
Caret Ceiling matrix



Aluminum caret girders  
1.00X1.00m

CODE N°: 03075100

Trellis frame



CODE N°: 02023000

Opaque aluminum door



Dimensions 1.00X2.50m

CODE N°: 03010306

Aluminum girders



CODE N°: 03076000

Fascia 30cm height



CODE N°: 03076001

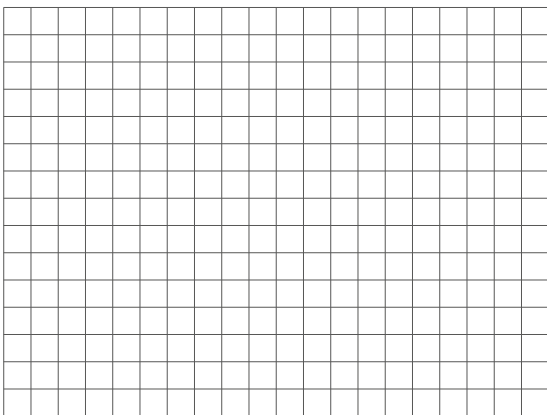
<b>TRADE FAIR</b>	<b>PAVILION</b>	<b>STAND</b>
<b>COMPANY NAME</b>	<b>JOB DESCRIPTION</b>	
<b>ADDRESS</b>	<b>POST CODE</b>	<b>TOWN</b>
<b>CONTACT PERSON</b>		<b>VAT N°</b>
<b>e-mail</b>	<b>TELEPHONE</b>	<b>FAX</b>

CODE N°	DESCRIPTION	PRICE/€	QUANTITY	VALUE/€
03010101	Partition 1.00m. x 2.50m	9,00	piece	
03010901	Partition 0.50m. x 2.50m	5,00	piece	
03011503	Low Partition 1.00m. x 1.05m	7,00	piece	
03011501	Low Partition 0.50m. x 1.05m	4,00	piece	
03010701	Partition 1.00m. x 3.00m	13,50	piece	
03012000	Partition 0.50m. x 3.00m	7,00	piece	
03010201	Partition 1.00m. x 2.50m. with Plexiglass	12,50	piece	
03010401	Folding Door 1.00m. x 2.50m	30,00	piece	
03010301	Aluminum Door 1.00m. x 2.50m	50,00	piece	
03010306	Opaque Aluminum Door 1.00m. x 2.50m	50,00	piece	
03076000	Aluminum girders	3,00	m.	
03076001	Fascia 30cm height	5,00	m.	
03075100	Caret Ceiling (matrix) Aluminum caret girders 1.00m x1.00m	6,00	m <sup>2</sup>	
02023000	Trellis Frame	34,00	m <sup>2</sup>	
02023500	Dismantling of materials	17,00	m <sup>2</sup>	

The dimensions refer to **W X H**

This form refers exclusively to EXPWORK construction materials and in case of loss or damage, the must be immediately replaced. Thus; compensation -determined by our company- will be claimed.

<b>TOTAL</b>
<b>VAT 24%</b>
<b>GRAND TOTAL</b>



**You are kindly requested to design your Exhibition Stand and its constructions upon the adjacent grid by using the following symbols:**

- Particion 1.00X2.50μ.
- ~~~~~ Folding Door
- ñ Low Partition 1.00 - 1.10m height
- ★ Partition with Glass
- m— Partition 3.00m height
- + Particion 0.50X2.50μ.
- ⏏ False Ceiling: Aluminum caret, girders 1.00X1.00m
- Aluminum Door
- ~~~~~ Trellis Frame
- - - - - Fascia 30 - 35 cm
- └ Aluminum Girder

Dimensions of each caret: **1.00mX1.00m.**

To confirm your order, you must send this form via e-mail: [orderstif@expowork.gr](mailto:orderstif@expowork.gr) or fax: **2310 297625** at least **20 days** prior to the opening of the exhibition. You are kindly requested to settle your account no later than 2 days prior to the opening of the exhibition.

**BANK DETAILS**

**PIRAEUS BANK IBAN Number: GR 84-0172-2020-0052-0201-8199-548**  
 Bank Address: 18, AGGELAKI STR. 546 21 THESSALONIKI  
 Bank Account Number (as listed on the account) : 5202-018-199-548  
 Beneficiary name: Expowork S.A., Integrated Exhibition & Congress System Bank  
**SWIFT Code: PIRBGRAA**

EXHIBITOR'S SIGNATURE AND STAMP

DATE | | | | **2** | **0** | | |

**Desk**


Dimensions 1.20X0.70X0.72m

**CODE N°: 03030101**
**Wooden desk**


Dimensions 1.40X0.80X0.72m

**CODE N°: 03030200**
**Metal frame desk**


Dimensions 1.20X0.70X0.72m

**CODE N°: 03040101**
**Beize, square  
metal frame desk**


Dimensions 0.50X0.50X0.40m

**CODE N°: 03040601**
**Square metal frame table  
with natural wooden top**


Dimensions 0.50X0.50X0.40m

**CODE N°: 03040602**
**Rectagular metal frame  
table**


Dimensions 0.90X0.50X0.40m

**CODE N°: 03042600**
**Wooden round table**


Dimensions 0.70X0.75m

**CODE N°: 03040800**
**Round white lacquer  
table**


Dimensions 0.70X0.75m

**CODE N°: 03042300**
**Glass round table**


Dimensions 0.90X0.71m

**CODE N°: 03040510**
**Round white lacquer  
tall table**


Dimensions 0.70X1.10m

**CODE N°: 03042001**
**Folding table**


Dimensions 1.80X0.70X0.75m

**CODE N°: 03040201**
**Folding table**


Dimensions 2.40X0.70X0.76m

**CODE N°: 03043500**
**Glass congress table**


Dimensions 1.50X0.80X0.75m

**CODE N°: 03040400**
**Filing cabinet with one shelf and a lock**


Dimensions 0.80X0.70X0.38m

**CODE N°: 03060501**
**Wooden closet with  
two shelves and a lock**


Dimensions 0.80X1.25X0.45m

**CODE N°: 03060601**

TRADE FAIR	PAVILION	STAND
COMPANY NAME	JOB DESCRIPTION	
ADDRESS	POST CODE	TOWN
CONTACT PERSON	VAT N <sup>o</sup>	
e-mail	TELEPHONE	FAX

CODE N <sup>o</sup>	DESCRIPTION	PRICE/€	QUANTITY	VALUE/€
03030101	Desk 1.20 x 0.70 x 0.72m	36,00	piece	
03030200	Wooden Desk 1.40 x 0.80 x 0.72m	50,00	piece	
03040101	Metal Frame Desk 1.20 x 0.70 x 0.72m	27,50	piece	
03040601	Beige Square Metal Table 0.50 x 0.50 x 0.40m	12,00	piece	
03040602	Square Metal Frame Table with Natural Wooden Top 0.50 x 0.50 x 0.40m	13,00	piece	
03042600	Rectangular Metal Frame Table 0.90 x 0.50 x 0.40m	13,00	piece	
03040800	Wooden Round Table radius 0.70m	25,00	piece	
03042300	Round White Lacquer Table radius 0.70m	27,00	piece	
03040510	Glass Round Table radius 0.90m	40,00	piece	
03042001	Round Tall Table diameter 0.70m	42,00	piece	
03040201	Folding Table 1.80m. x 0.70m. x 0.75m.	45,00	piece	
03043500	Folding Table 2.40m. x 0.75m. x 0.76m.	55,00	piece	
03040400	Glass Congress Table 1.50m x 0.80m x 0.75m	55,00	piece	
03060501	Filing Cabinet with one Shelf and a Lock White <input type="checkbox"/> Breech <input type="checkbox"/>	33,00	piece	
03060601	Wooden Closet with two Shelves and a Lock	45,00	piece	

The dimensions refer to L X W X H

TOTAL	
VAT 24%	
GRAND TOTAL	

## CLARIFICATIONS

- ▶ The Furniture is being distributed the night before the event and recollected in the last evening after the exhibition's closing.
- ▶ The specified equipment is also available for utilization at the spaces of the Exhibition Center, which are located outside the Pavilions, as long as the latter are roofed.
- ▶ In case of loss or damage, the provided equipment must be immediately replaced or repaired and compensation will be claimed. The latter will be determined by our company.
- ▶ The availability of our products is concrete and thus; all orders are executed in priority order.



To confirm your order, you must send this form via

e-mail: [orderstif@expowork.gr](mailto:orderstif@expowork.gr) or fax: **2310 297625** at least **20 days** prior to the opening of the exhibition. You are kindly requested to settle your account no later than 2 days prior to the opening of the exhibition.

#### BANK DETAILS

**PIRAEUS BANK IBAN Number: GR 84-0172-2020-0052-0201-8199-548**  
 Bank Address: 18, AGGELAKI STR. 546 21 THESSALONIKI  
 Bank Account Number (as listed on the account) : 5202-018-199-548  
 Beneficiary name: Expowork S.A., Integrated Exhibition & Congress System Bank  
**SWIFT Code: PIRBGRAA**

EXHIBITOR'S SIGNATURE AND STAMP

DATE  2 0



Revolving chair



Color burgundy

CODE N°: 03020105

Guest armchair



Color burgundy

CODE N°: 03020205

Revolving chair



Color black

CODE N°: 03022500

Guest chair



Color black

CODE N°: 03022600

Isis metal frame armchair



Color red / blue / beige

CODE N°: 03020402

Grey polyamide metal frame chair



Color grey

CODE N°: 03020400

Folding chair



Color white

CODE N°: 03024000

Portoghese wooden chair



Inox frame with breech top

CODE N°: 03021300

Campus chair



Color black/white

CODE N°: 03022700

Two-seater sofa



Color black/white  
Dimensions 1.30X0.73X0.71m

CODE N°: 03021100

Zeta stool



Color black

CODE N°: 03020900

Jodi stool



Color blue/tan

CODE N°: 03022400/401

Bobbo stool



Color white

CODE N°: 03021800

Ufo stool



Color blue

CODE N°: 03022000

TRADE FAIR	PAVILION	STAND
COMPANY NAME	JOB DESCRIPTION	
ADDRESS	POST CODE	TOWN
CONTACT PERSON	VAT N°	
e-mail	TELEPHONE	FAX

CODE N°	DESCRIPTION	PRICE/€	QUANTITY	VALUE/€
03020105	Burgundy Revolving Chair	30,00	piece	
03020205	Burgundy Guest Chair	26,00	piece	
03022500	Black Revolving Chair	30,00	piece	
03022600	Black Guest Armchair	26,00	piece	
03020402	ISIS Metal Frame Armchair Red <input type="checkbox"/> Beige <input type="checkbox"/> Blue <input type="checkbox"/>	37,00	piece	
03020400	Grey Polyamide Metal Frame Chair	10,00	piece	
03024000	White Folding Chair	12,00	piece	
03021300	Portoghese Wooden Chair	24,00	piece	
03022700	Campus Chair Black <input type="checkbox"/> Beige <input type="checkbox"/>	20,00	piece	
03021100	Two-Seater Sofa Black <input type="checkbox"/> White <input type="checkbox"/>	80,00	piece	
03020900	Zeta Black Stool	20,00	piece	
03022400	Jodi Footstool Blue <input type="checkbox"/> Tan <input type="checkbox"/>	32,00	piece	
03021800	Bobbo White Height-Adjustable Stool	28,50	piece	
03022000	UFO Blue Stool	25,00	piece	

The dimensions refer to L X W X H

TOTAL	
VAT 24%	
<b>GRAND TOTAL</b>	

## CLARIFICATIONS

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- ▶ The specified equipment is also available for utilization at the spaces of the Exhibition Center, which are located outside the Pavilions, as long as the latter are roofed.
- ▶ In case of loss or damage, the provided equipment must be immediately replaced or repaired and compensation will be claimed. The latter will be determined by our company.
- ▶ The availability of our products is concrete and thus; all orders are executed in priority order.



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 SWIFT Code: PIRBGRAA

### EXHIBITOR'S SIGNATURE AND STAMP

DATE           **20**

**Shelf**

**Wooden shelf**

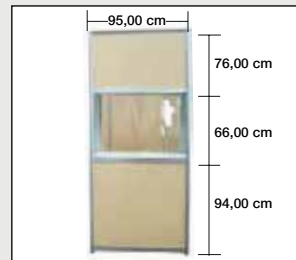
Dimensions 1.10X0.25μ.

**CODE N°: 03050601**
**Canted Shelf**


Dimensions 1.10X0.30μ.

**CODE N°: 03051100**
**Bookcase 4 shelves**

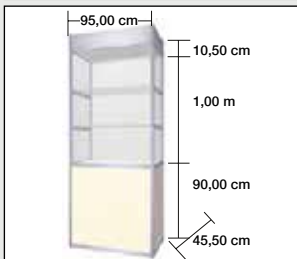

Dimensions 1.03X0.33X2.50μ.

**CODE N°: 03050701**
**Jewellery Show Case**


Dimensions 1.00X2.50μ.

**CODE N°: 03050401**
**Glass Shelf**

Dimensions 1.10X0.25μ.

**CODE N°: 03050500**
**Display Case**


Dimensions 1.00X0.50X2.20μ.

**CODE N°: 03050101**
**Floor Display Case**


Dimensions 1.00X0.92μ.

**CODE N°: 03050301**
**Small Cube**

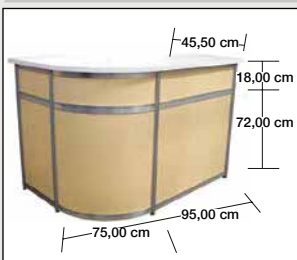

Height 0.60μ.

**CODE N°: 03050801**
**Large Cube**


Dimensions ύψους 0.80μ.

**CODE N°: 03050901**
**Wooden Cube**


Height 0.45μ.

**CODE N°: 03052500**
**Corner Info-desk**


Dimensions 1.00X3.00μ.

**CODE N°: 03060301**
**TV Stand**


Dimensions 0.964X0.93μ.

**CODE N°: 03060101**
**Round Info-desk**


Dimensions 1.53X0.93μ.

**CODE N°: 03060201**
**White Lacquer Info-desk**


Dimensions 0.70X0.50X1.10μ.

**CODE N°: 03060210**

# INFO DESKS-SHOW CASES

TIF  
HELEXPO



TRADE FAIR	PAVILION	STAND
COMPANY NAME	JOB DESCRIPTION	
ADDRESS	POST CODE	TOWN
CONTACT PERSON	VAT N°	
e-mail	TELEPHONE	FAX

CODE N°	DESCRIPTION	PRICE/€	QUANTITY	VALUE/€
03050601	Shelf 1.10 x 0.25m	8,00	piece	
03050500	Glass Shelf 1.10 x 0.25m	8,00	piece	
03051100	Canted Shelf 1.10 x 0.30m	12,00	piece	
03050701	Bookcase 1.03 x 0.33 x 2.50m	32,00	piece	
03050301	Floor Display Case 1.00 x 0.50 x 1.05m	40,00	piece	
03050401	Jewellery Show Case 1.00 x 0.50 x 2.50m	58,00	piece	
03050101	Display Case 1.00 x 0.50 x 2.20m	55,00	piece	
03050901	Large Cube 0.50 x 0.50 x 0.80m	9,00	piece	
03050801	Small Cube 0.50 x 0.50 x 0.60m	9,00	piece	
03052500	White Wooden Cube 0.45 x 0.45 x 0.45m	20,00	piece	
03060301	Corner Info-desk	55,00	piece	
03060101	TV Stand	45,00	piece	
03060201	Round Info-desk	45,00	piece	
03060210	White Lacquer Info-desk	65,00	piece	

The dimensions refer to L x W x H

TOTAL	
VAT 24%	
GRAND TOTAL	

## CLARIFICATIONS

- ▶ The exhibitors are responsible for the safe placement of the shelves and all furniture.
- ▶ The Display Cases do not include locks or lighting.
- ▶ The Furniture is being distributed the night before the event and recollected in the last evening after the exhibition's closing.
- ▶ The above mentioned equipment can also be placed at the spaces of the Exhibition Center, which are located outside the Pavilions, as long as the latter are roofed
- ▶ Product availability is concrete and orders are executed in priority order.
- ▶ In case of loss or damage, the provided equipment must be immediately replaced or repaired. Thus; compensation -determined by our company- will be claimed.

To confirm your order, you must send this form via e-mail: [orderstif@expowork.gr](mailto:orderstif@expowork.gr) or fax: **2310 297625** at least **20 days** prior to the opening of the exhibition. You are kindly requested to settle your account no later than 2 days prior to the opening of the exhibition.

### BANK DETAILS

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**SWIFT Code: PIRBGRAA**

### EXHIBITOR'S SIGNATURE AND STAMP

DATE 

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**2** **0**



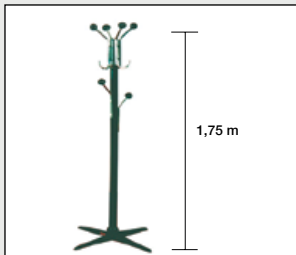
Brochure & Leaflet Holder



Λευκή 3 θέσεων Α4 1

CODE N°: 03061300

Coat Rack



CODE N°: 03060700

Coat Rack placed on a construction



CODE N°: 03060802

Extra rod for Construction-embedded Racks



CODE N°: 03060804

Refrigerator



Dimensions 0.60X0.60X0.85m

CODE N°: 03060400

Kitchen Sink



Dimensions 0.60X0.80X0.75m

CODE N°: 03060900

Fascia Board with Exhibitor's Name



Dimensions 1.52X0.20m

CODE N°: 05030906

Queue Barriers (with straps)



CODE N°: 03061700



# OTHER EQUIPMENT

TRADE FAIR	PAVILION	STAND
COMPANY NAME	JOB DESCRIPTION	
ADDRESS	POST CODE	TOWN
CONTACT PERSON	VAT N°	
e-mail	TELEPHONE	FAX

CODE N°	DESCRIPTION	PRICE/€	QUANTITY	VALUE/€
03060700	Coat Rack	12,50	piece	
03060802	Coat Rack placed on a construction *	20,00	piece	
03060804	Extra rod for Construction-embedded Coat Racks *	7,50	piece	
03061300	Brochure & Leaflet Holder	30,00	piece	
03060400	Refrigerator	60,00	piece	
03060900	Kitchen Sink	100,00	piece	
05030906	Fascia Board with Exhibitor's Name (1.52μ. x 0.20μ.) *	21,00	piece	
03061700	Queue Barriers (with straps)	15,00	piece	
			TOTAL	
			VAT 24%	
			GRAND TOTAL	

## CLARIFICATIONS

- \*These Coat Racks are exclusively placed on EXPWORK Constructions.
- The Furniture is being distributed the night before the event and recollected in the last evening after the exhibition's closing.
- In case of loss or damage, the provided equipment must be immediately replaced or repaired. Thus; compensation -determined by our company- will be claimed.
- Product availability is concrete and orders are executed in priority order.

To confirm your order, you must send this form via e-mail: [orderstif@expowork.gr](mailto:orderstif@expowork.gr) or fax: **2310 297625** at least **20 days** prior to the opening of the exhibition. You are kindly requested to settle your account no later than 2 days prior to the opening of the exhibition.

### BANK DETAILS

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Beneficiary name: Expowork S.A., Integrated Exhibition & Congress System Bank  
**SWIFT Code: PIRBGRAA**

### EXHIBITOR'S SIGNATURE AND STAMP



DATE

Carpet (nylon film cover)



Beige

CODE N°: 03070300

Carpet (nylon film cover)



Red

CODE N°: 03070200

Carpet (nylon film cover)



Blue

CODE N°: 03070500

Carpet (nylon film cover)



White

CODE N°: 03071500

Carpet (nylon film cover)



Black

CODE N°: 03071601

Carpet (nylon film cover)



Light Grey

CODE N°: 03079900

Carpet (nylon film cover)



Dark Grey

CODE N°: 03070800

Carpet (nylon film cover)



Green

CODE N°: 03079306



TRADE FAIR	PAVILION	STAND
COMPANY NAME	JOB DESCRIPTION	
ADDRESS	POST CODE	TOWN
CONTACT PERSON	VAT N <sup>o</sup>	
e-mail	TELEPHONE	FAX

CODE N <sup>o</sup>	DESCRIPTION	PRICE/€	QUANTITY	VALUE/€
03070300	Beige Carpet	3,50	m <sup>2</sup>	
03070200	Red Carpet	3,50	m <sup>2</sup>	
03070500	Blue Carpet	3,50	m <sup>2</sup>	
03071500	White Carpet	3,50	m <sup>2</sup>	
03071601	Black Carpet	3,50	m <sup>2</sup>	
03079900	Light Grey Carpet	3,50	m <sup>2</sup>	
03070800	Dark Grey Carpet	3,50	m <sup>2</sup>	
03079306	Green Carpet	3,50	m <sup>2</sup>	

TOTAL

VAT 24%

GRAND TOTAL



## CLARIFICATIONS

- ▶ Exhibitors are extra charged on any alteration to the carpet color of Standard Booths, (T2 standardized Stands)
- ▶ As far as Type 1 Exhibition Areas are concerned, carpets are laid prior to the Stands' special constructions.
- ▶ Product availability is concrete and orders are executed in priority order.

To confirm your order, you must send this form via

e-mail: [orderstif@expowork.gr](mailto:orderstif@expowork.gr) or fax: **2310 297625** at least **20 days** prior to the opening of the exhibition. You are kindly requested to settle your account no later than 2 days prior to the opening of the exhibition.

## BANK DETAILS

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Beneficiary name: Expowork S.A., Integrated Exhibition & Congress System Bank

SWIFT Code: PIRBGRAA

## EXHIBITOR'S SIGNATURE AND STAMP

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DATE



Adhesive Cut Lettering



CODE N°: 05030929

Vinyl Banner



Vinyl Banner (500 gr) for holding bars

CODE N°: 05031006

Roll up



Dimensions 0.80X2.00m

CODE N°: 05030304

Vinyl Banner



Vinyl Banner (500gr) placed on wooden canvas

CODE N°: 05032200

Vinyl Banner



Vinyl Banner (500gr) embedded with metal rings every 20 cm

CODE N°: 05032201

PVC printing



3mm Adhesive PVC printing

CODE N°: 05031801

Beach flags



Height 4.00m

CODE N°: 05032519

Stand's Adhesive Cut Vinyl



CODE N°: 05030446



TRADE FAIR	PAVILION	STAND
COMPANY NAME	JOB DESCRIPTION	
ADDRESS	POST CODE	TOWN
CONTACT PERSON	VAT N <sup>o</sup>	
e-mail	TELEPHONE	FAX

CODE N <sup>o</sup>	DESCRIPTION	PRICE/€	QUANTITY	VALUE/€
05030929	Adhesive Cut Lettering	20,00	m <sup>2</sup>	
05031006	Vinyl Banner (500 gr) for holding bars	15,00	m <sup>2</sup>	
05030304	Roll up stand 0.80m. x 2.00m. (for sale)	80,00	piece	
05032200	Vinyl Banner (500gr) placed on wooden canvas	20,00	m <sup>2</sup>	
05032201	Vinyl Banner (500gr) embedded with metal rings every 20 cm	12,00	m <sup>2</sup>	
05031801	3mm Adhesive PVC printing	50,00	m <sup>2</sup>	
05032519	Beach flag 4m. (for sale)	110,00	piece	
05030446	Stand's Adhesive Cut Vinyl	12,00	m <sup>2</sup>	

<b>TOTAL</b>	
<b>VAT 24%</b>	
<b>GRAND TOTAL</b>	

### CLARIFICATIONS

- ▶ The provided files must have one of the following forms: high resolution pdf, ai, eps, tiff and they should embed the relevant photographs. The latter should have converted to CMYK and the fonts to curves, respectively.
- ▶ The file resolutions should be: 100 dpi for up to 2m<sup>2</sup> printings and 300 dpi (1/10 scale) for larger ones.
- ▶ The cost is set according to the dimensions of the printings and any potential need for graphic design services or adjustments of existing materials in order to meet the Exhibition Center's requirements.
- ▶ The use of machinery equipment such as cranes -which may be necessary for your own stand- is not included in the above mentioned prices.
- ▶ The amount of any additional charges will be determined beforehand.
- ▶ Product availability is concrete and orders are executed in priority order.

To confirm your order, you must send this form via e-mail: **orderstif@expowork.gr** or fax: **2310 297625** at least **20 days** prior to the opening of the exhibition. You are kindly requested to settle your account no later than 2 days prior to the opening of the exhibition.

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**SWIFT Code: PIRBGRAA**

**EXHIBITOR'S SIGNATURE AND STAMP**

DATE 

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Led wall

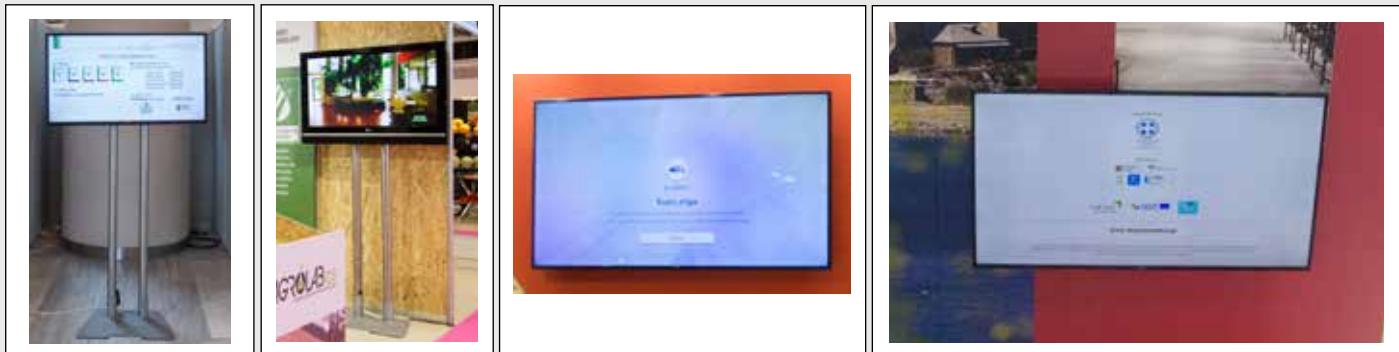


Ledwall P3.9

CODE N°: 05016200



Plasma TV



42''

55''

61''

75''

CODE N°: 05010602

CODE N°.: 05010605

CODE N°: 05010601

CODE N°: 05010603

Projection screen



2x2 Front Projection screen

CODE N°: 05012100

Projector



4.800 ansi lumen

CODE N°: 05011804



Laptop



CODE N°: 05012900

All-in-one Printer



B/W A4 20 pages/min

CODE N°: 05013200

# AUDIO VISUAL-ELECTRONIC EQUIPMENT

TIF  
HELEXPO



TRADE FAIR	PAVILION	STAND
COMPANY NAME	JOB DESCRIPTION	
ADDRESS	POST CODE	TOWN
CONTACT PERSON	VAT N°	
e-mail	TELEPHONE	FAX

CODE N°	DESCRIPTION	RENTAL DAYS	PRICE/€	QUANTITY	VALUE/€
05016200	Ledwall P3.9	3 days	330,00	m <sup>2</sup>	
		4 days	500,00	m <sup>2</sup>	
		9 days	600,00	m <sup>2</sup>	
05010602	Plasma TV 42" with stand <input type="checkbox"/> without stand <input type="checkbox"/>	3 days	100,00	piece	
		4 days	130,00	piece	
		9 days	225,00	piece	
05010605	Plasma TV 55" with stand <input type="checkbox"/> without stand <input type="checkbox"/>	3 days	190,00	piece	
		4 days	275,00	piece	
		9 days	550,00	piece	
05010601	Plasma TV 61" with stand <input type="checkbox"/> without stand <input type="checkbox"/>	3 days	300,00	piece	
		4 days	360,00	piece	
		9 days	700,00	piece	
05010603	Plasma TV 75" with stand <input type="checkbox"/> without stand <input type="checkbox"/>	3 days	400,00	piece	
		4 days	500,00	piece	
		9 days	800,00	piece	
05012100	2x2 Front projection screen	3 days	30,00	piece	
		4 days	35,00	piece	
		9 days	75,00	piece	
05011804	Projector 4.800 ansi lumen	3 days	220,00	piece	
		4 days	275,00	piece	
		9 days	550,00	piece	
05012900	Laptop	3 days	95,00	piece	
		4 days	125,00	piece	
		9 days	280,00	piece	
05013200	All-in-one printer B/W A4 20 pages/min (toner not included)	3 days	40,00	piece	
		4 days	50,00	piece	
		9 days	115,00	piece	

## CLARIFICATIONS

- ▶ The provided photos of the electronic devices are indicative. Your rented devices may be different.
- ▶ The availability of the above mentioned products is concrete and orders are executed in priority order.

<b>TOTAL</b>	
<b>VAT 24%</b>	
<b>GRAND TOTAL</b>	

To confirm your order, you must send this form via

e-mail: **orderstif@expowork.gr** or fax: **2310 297625** at least **20 days** prior to the opening of the exhibition. You are kindly requested to settle your account no later than 2 days prior to the opening of the exhibition.

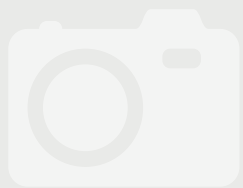
**BANK DETAILS**

**PIRAEUS BANK** IBAN Number: **GR 84-0172-2020-0052-0201-8199-548**  
Bank Address: 18, AGGELAKI STR. 546 21 THESSALONIKI  
Bank Account Number (as listed on the account) : 5202-018-199-548  
Beneficiary name: Expowork S.A., Integrated Exhibition & Congress System Bank  
SWIFT Code: **PIRBG2AA**

EXHIBITOR'S SIGNATURE AND STAMP

DATE





photos  
videos







rigging  
services



# RIGGING SERVICES

TIF  
HELEXPO



TRADE FAIR	PAVILION	STAND
COMPANY NAME	JOB DESCRIPTION	
ADDRESS	POST CODE	TOWN
CONTACT PERSON	VAT N°	
e-mail	TELEPHONE	FAX

## Rigging services

CODE N°	DESCRIPTION	CHARGE	PRICE/€	QUANTITY	VALUE/€
04041200	Roof Rigging Points up to 80 kg	1 - 4 points	125,00/point		
		5 - 8 points	115,00/point		
		9 - 12 points	105,00/point		
		more than 12 points	100,00/point		

TOTAL

VAT 24%

GRAND TOTAL

## Extra relevant equipment

CODE N°	DESCRIPTION	CHARGE	PRICE/€	QUANTITY	VALUE/€
05130200	Prolyte Square Truss 30 x 30cm	per meter	35,00	m	
04041300	Truss installation through the use of Movecat Eco Lift Motor 1tn and roof hanging with stabilizing slings *	per piece	160,00	piece	

TOTAL

VAT 24%

GRAND TOTAL

\* Stabilizing Slings:

DOUBLE PLY EYE AND EYE WEBBING SLING D50 type 1M&2M - Fabric: 100% Polyester.

## CLARIFICATIONS

- TIF-HELEXPO checks all rigging plans in order to verify their implementation or make necessary amendments.
- EXPWORK retains the right not to fulfill exhibitors' requirements due to restrictions caused by the conditions of the roof above their Stand or due to security reasons. The company follows regulations determined by TIF-HELEXPO, which is responsible for approving all requests.
- Only EXPWORK and its certified - authorized partners are responsible for installing roof rigging points in all exhibition areas.
- All relevant services are offered after thorough study of various factors including exact location, weight and height of the rigging equipment.
- The request form concerning rigging services must be filed at EXPWORK no later than 30 days prior to the beginning of the exhibition's preparation works.
- This request form concerning rigging services must be accompanied by the Rigging Plan, which includes all required rigging equipment and details concerning the electrification system and the exact locations, weight, height, dimensions and descriptions of the materials used.
- The customers are fully responsible for any possible damages that may be caused by their inaccurate information giving or rigging services that have been offered by themselves, their employees or contractors. EXPWORK does not take any responsibility for roof rigging- or any other constructions made by the customers themselves.
- All former rigging services will be exclusively offered for the purposes of the exhibition reported in this request form and will be applied to the reported Stand positions and surfaces
- In case of hanging luminaires a necessary condition is that their type must be LED and the permissible level of electrical power 20W/sqm exhibition area.**
- In case the exhibitor does not comply with the above mentioned instructions TIF - HELEXPO reserves the right to immediately seize his power supply and dismantling rigging points.

To confirm your order, you must send this form via

e-mail: [orderstif@expwork.gr](mailto:orderstif@expwork.gr) or fax: 2310 297625 at least 30 days prior to the opening of the exhibition. You are kindly requested to settle your account no later than 2 days prior to the opening of the exhibition.

BANK DETAILS

PIRAEUS BANK IBAN Number: GR 84-0172-2020-0052-0201-8199-548

Bank Address: 18, AGGELAKI STR. 546 21 THESSALONIKI

Bank Account Number (as listed on the account) : 5202-018-199-548

Beneficiary name: Expowork S.A., Integrated Exhibition & Congress System Bank

SWIFT Code: PIRBGRAA

EXHIBITOR'S SIGNATURE AND STAMP

DATE





crane / forklift trucks  
cargo services

TRADE FAIR	PAVILION	STAND
COMPANY NAME	JOB DESCRIPTION	
ADDRESS	POST CODE	TOWN
CONTACT PERSON	VAT N°	
e-mail	TELEPHONE	FAX

CODE N°	CARGO SERVICE	DESCRIPTION	PRICE/€	QUANTITY	VALUE/€
05051200	Loading and Unloading to and from car / container and positioning in the area of the TIF Exhibition Stand	1 pallet (minimum charge)	25,00		
		2-7 pallets	17,00/pallet		
		8-15 pallets	15,00/pallet		
		More than 16 pallets	12,00/pallet		
05051203	Loading and Unloading of Machinery (size 3.00 x 2.40 m)	Up to 700 kg	60,00		
		from 701 kg to 2.5 tons	100,00		
		from 2.6 to 4 tons	150,00		
05050701	Rental of truck mounted crane - up to 16 tons	Up to 1 hour (minimum charge)	100,00		
		Every following hour	50,00		
05051201	Positioning and Mounting Exhibits in the area of the Exhibition Stand	Per hour	40,00		
05051202	Transport of packages (dimensions: 3.00 x 3.00m) in storage and repositioning in the area of the Exhibition Stand*	Per piece	20,00		

TOTAL

VAT 24%

GRAND TOTAL

The dimensions refer to L x W

## CLARIFICATIONS

- ▶ \*Only if it is allowed and provided by the Exhibition Organizers.
- ▶ Cargo services are offered based on scheduled appointments. Therefore; it is necessary to contact EXPOWORK beforehand and set the exact day and time of your own appointment.
- ▶ The term pallet is used based on the European standards, i.e. its dimensions are 1.20 x 0.80 m. and its weight is 800 kg. The charge for larger pallets will be determined upon discussion.
- ▶ For loading/unloading machinery ranging from 4.1 to 7 tons, you are kindly requested to contact EXPOWORK as soon as possible in order to check the availability of forklift trucks.
- ▶ The above charges apply to the unloading during the arrival at the exhibition center. Additional charges apply to the loading during the departure.

To confirm your order, you must send this form via

e-mail: [orderstif@expowork.gr](mailto:orderstif@expowork.gr) or fax: **2310 297625** at least **20 days** prior to the opening of the exhibition. You are kindly requested to settle your account no later than 2 days prior to the opening of the exhibition.

#### BANK DETAILS

**PIRAEUS BANK IBAN Number: GR 84-0172-2020-0052-0201-8199-548**

Bank Address: 18, AGGELAKI STR. 546 21 THESSALONIKI

Bank Account Number (as listed on the account) : 5202-018-199-548

Beneficiary name: Expowork S.A., Integrated Exhibition & Congress System Bank

SWIFT Code: PIRBGRAA

EXHIBITOR'S SIGNATURE AND STAMP

--

DATE



# SOLEMN DECLARATION OF EXHIBITORS - CONTRACTORS



To: TIF - HELEXPO Exhibition Center

Concerning: Customer technical service

You are kindly requested to forward this document to: orderstif@expowork.gr (email) or 0030 2310297625 (FAX)

Surname:

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First Name:

---

ID Number:

---

Company Name:

---

Address:

---

VAT Number:

Telephone:

Fax:

---

Exhibition/Event:

---

No of Pavilion/Stand:

---

Date:

**From** (Preparations Day):

**Till** (Decommissioning Day):

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Acknowledging full responsibility and being aware of the legal sanctions, I do solemnly declare that:

1. All the information mentioned above is true.
2. In case of construction of a two-storey stand, I will submit a Static Study Plan.
3. I have completed my Stand's construction by my own means and its height does not exceed 3 meters.
4. I follow strictly all current regulations and legislation. All the necessary health and safety measures have been taken, in order to avoid accidents at my staff's or other third parties' expense and to prevent any damage.
5. I personally guarantee that my Stand's construction meets all the technical, safety and static requirements. Furthermore, I declare that I carry full responsibility -both criminal and civil- for (a) any possible bodily injury, (b) any labor or other accident and (c) any damage that may be caused to third parties or this construction, respectively.
6. I undertake the responsibility to remove all construction materials from the Pavilion, after the exhibition's closing -at the predetermined time specified by the organizers- .

(District), \_\_\_\_\_, \_\_\_\_\_ / \_\_\_\_\_ /20  
(Stamp)

Signature \_\_\_\_\_

\*This declaration needs to be filed and submitted to EXPOWORK Technical Company.



**TIC**  
**HELEXPO** THESSALONIKI INTERNATIONAL EXHIBITION & CONGRESS CENTRE



154, EGNATIA str. | 546 36 THESSALONIKI  
PAVILLION 12 (semi-floor)  
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FAX + 30 2310 297625  
e-mail: [orderstif@expowork.gr](mailto:orderstif@expowork.gr)